



OTTAWA ARTS
COUNCIL

CONSEIL DES
ARTS D'OTTAWA

RBC Emerging Artist Award

Nomination Form
2017

The **RBC Emerging Artist Award** is presented by **RBC** and the **Ottawa Arts Council**. The recipient will receive a \$5,000 award and two other finalists in this award category will receive \$1,000 awards.



RBC
Emerging Artists
Project

History

The **Ottawa Arts Council** and **RBC** established the **RBC Emerging Artist Award** to recognize and encourage the achievements of Ottawa artists who are founding careers in the arts and are working towards becoming recognized professional artists while engaging with the community.

Guidelines for Eligibility

Recipients for this award must:

- Be in the the emerging stage of their career, with at least three years of professional practice.
- Be nominated by an individual or group (nominators may not nominate more than one individual per category per year).
- Have lived in the National Capital Region (defined as 75km from Parliament Hill), for the previous two years.
- Be involved in Ottawa's professional arts community and work as a professional artist.
- Be recognized as an emerging artist as evidenced by their body of work.
- Have received public exposure where selection was carried out by an objective, arm's length body.
- Not have previously received this award.
- Not have been shortlisted for this award in the previous year.
- Not currently enrolled in fulltime training.

Ottawa Arts Council

2 Daly Avenue, Ottawa, Ontario, K1N 6E2 613.569.1387 awards@ottawaartscouncil.ca ottawaartscouncil.ca @ArtsOttawa



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Evaluation criteria

- The nominee fully meets the eligibility criteria.
- The nomination is based on the value of the nominee's body of work outside of basic training.
- The nominee demonstrates commitment to further developing their career.
- The nomination demonstrates community involvement of the nominee.

Reporting requirement

The award recipient will be required to submit a brief report six months following the presentation to share how his/her work has been impacted.

Other information

An individual, collective, or arts organization may nominate a candidate by filling out the appropriate forms, preparing a letter of nomination, organizing letters of support and collecting/submitting support materials.

- Applications must be received by **February 15, 2017**
- Applications must be submitted via **WeTransfer.com**
- Posthumous nominations will not be accepted
- Incomplete or late applications will not be considered

Important Dates

- Deadline for nominations: **February 15, 2017**
- Shortlist Announcement: **March 30, 2017**
- Awards Presentation: **May 9, 2017**

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Nominee Information

Name _____

Address _____

City _____ Prov. _____ Postal Code _____

Phone _____ Email _____

Website _____

Please add me to the Ottawa Arts Council's email distribution list Yes • No •

Date _____

Nominator Information

Name _____ Title _____

Organization _____

Address _____

City _____ Prov. _____ Postal Code _____

Phone _____ Email _____

Website _____

Please add me to the Ottawa Arts Council's email distribution list Yes • No •

Date _____



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Nominee Acceptance Form

Please complete this declaration to confirm the following statements below and indicate that you agree to submit the required support material.

As a nominee for an Ottawa Arts Council Award

- I am a Canadian citizen or permanent resident of Canada.
- I understand and accept the conditions of the competition and award, as detailed in the nomination guidelines.
- I agree to abide by the decision of the peer assessment committee.

If I receive the award

- I agree that all documentation submitted becomes the property of the Ottawa Arts Council for use in publicity or promotion for the award.
- I agree to be available for a photographic session in the weeks leading up to the awards ceremony and to co-operate in the preparation of promotional materials.
- I agree to the use of my photograph and public information on my professional practice or relevant activities for promotion of these awards and in other Ottawa Arts Council promotional initiatives.
- I agree to participate fully in all award activities, including media conferences and interviews, ceremonies, receptions and other related events.
- I agree to provide copyright permission for the use of reproductions or excerpts for all Awards publications, for presentation of the work on the Ottawa Arts Council's web site and for media and promotional purposes.
- **I agree to keep the results confidential until the date of the public announcement.**

Nominee Signature

Date

Please print name

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Application Checklist

Required forms and documents:

- Completed Application Checklist
- Nomination Form
- Nominee Acceptance Form
- Letter of Nomination
- Letter(s) of Support (maximum 5 pages)
- Nominee's CV (maximum 2 pages)
- Nominees's Bio up to 100 words in length
- Artist statement (maximum 2 pages)
- A description of how the award would further their career (maximum 100 words)
- Support material list with titles, medium, year of production, etc.
- Support material specific to the discipline and labeled with the nominee's name. Ensure that the support material is labelled and numbered.
 - **Images**
up to 10 files; at least 1024 x 768 pixels; no more than 5 MB per file; JPG
 - **Audio**
up to 3 files totalling 9 minutes of recording; MP3
 - **Video**
up to 3 files totaling 9 minutes of video recording; AVI. MOV. MPEG. or WMV
 - **Text**
5-10 pages of text; excerpt of writing (poetry, creative writing, original composition, script, etc.)